



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

May 10, 2019

Mignon Murray  
Childtime Childcare, Inc.  
Suite 100  
21333 Haggerty Road  
Novi, MI 48375

RE: License #: DC630294577  
**Childtime Learning Center #0644**  
**15636 J L Hudson Dr**  
**Southfield, MI 48075**

Dear Ms. Murray:


Attached is the Licensing Study Report for the above referenced facility. Due to one or more rule violations, a written corrective action plan is required. The corrective action plan is due 15 days from the date of this letter and must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script, appearing to read "Michelle Fruehan".

Michelle Fruehan, Licensing Consultant  
Bureau of Community and Health Systems  
4th Floor, Suite 4B  
51111 Woodward Avenue  
Pontiac, MI 48342  
(248) 672-9158

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** DC630294577

**Licensee Name:** Childtime Childcare, Inc.

**Licensee Address:** Suite 100  
21333 Haggerty Road  
Novi, MI 48375

**Licensee Telephone #:**

**Licensee/Designee:** Mignon Murray, Designee

**Name of Facility:** Childtime Learning Center #0644

**Facility Address:** 15636 J L Hudson Dr  
Southfield, MI 48075

**Facility Telephone #:** (248) 905-5300

**Original Issuance Date:** 08/08/2008

**Capacity:** 120

**Age Range:** Ages Birth Thru 12 years

**Program Components:** PRESCHOOL  
SCHOOL AGE  
INFANT/TODDLER  
FOOD SERVICE  
BEFORE/AFTER SCHOOL

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 03/12/2019  
 Date of Environmental Health Inspection: 01/24/2019, 05/06/2019: A Rating  
 Date of Fire Safety Inspection: 01/23/2017  
 Date of Lead Hazard Risk Assessment, if applicable: NA  
 Date of Documentation of Playground Compliance, if applicable: 04/20/2015

		No. of Records Reviewed
No. of children enrolled in care	112	10
No. of staff employed	26	5
No. of volunteers	0	0
No. of children present at time of inspection	83	
No. of staff present at time of inspection	20	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	83	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Infant 1, Infant 2, Toddler 1, Toddler 2, Two's, Early  
 Preschool, Preschool and Pre-K rooms.  
 Approved Program Director: Melissa Fowlkes  
 Approved Central Administrator: none  
 Approved Variances: none  
 Key Indicator Inspection: no

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8137            Diapering; toileting.**

(1) Diapering shall occur in a designated diapering area that complies with all of the following:

(c) Has non-absorbent, smooth, easily cleanable surfaces in good repair.

The designated diaper area in the infant room did not have easily cleanable surfaces. The diaper pad was torn.

**R 400.8137            Diapering; toileting.**

(1) Diapering shall occur in a designated diapering area that complies with all of the following:

(f) Is washed, rinsed, and sanitized after each use.

The diapering surface was not washed, rinsed, and sanitized after each use in the infant room.

**R 400.8143            Children's records.**

At the time of the child's initial attendance, the center shall obtain a child information card, using a form provided by the department or a comparable substitute, completed and signed by the parent, and the center shall keep it on file and accessible in the center.

Child information records were not complete. Six out of ten cards had missing information, including physician phone numbers, parent employment phone numbers, allergy information, and signatures.

**R 400.8176            Sleeping equipment.**

(1) All bedding and sleeping equipment shall be appropriate for the child; be clean, comfortable, and safe; and be in good repair.

Bedding was not clean, comfortable, and safe; and in good repair in the infant room. Three crib sheets in the young infant room were soiled.

**R 400.8350            Toilets; hand washing sinks.**

(5) Hand washing sinks shall have warm running water not to exceed 120 degrees Fahrenheit.

The water in the handwashing sink exceeded 120 degrees Fahrenheit in the Early Preschool Classroom.

**R 400.8520 Interior finishes.**

(14) Combustible materials and decorations may be displayed on walls, not to exceed 20% of each wall in each room. Combustible materials and decorations suspended from or near the ceiling are prohibited.

Combustible materials and decorations exceeded 20% of each wall in the Pre-k, Preschool, and Early Preschool Classrooms.


**R 400.8730 Safety equipment in motor vehicles.**

(2) Any motor vehicle with a manufacturer's rated seating capacity of more than 10 occupants used to transport children shall carry both of the following additional safety equipment:  
(a) Not less than 3 15-minute fuses (flares) or an approved battery-operated substitute properly cased and securely stored in the driver's compartment.

Motor vehicles with a manufacturer's rating seating capacity of more than 10 occupants did not have 3-15 minutes flares.

**IV. RECOMMENDATION**

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.



5/10/2019

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Michelle Fruehan  
Licensing Consultant

Date