



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

November 13, 2018

April Cole
Childtime Childcare, Inc.
Suite 100
21333 Haggerty Road
Novi, MI 48375

RE: License #: DC500019815
Childtime Children's Center
5959 24 Mile Road
Shelby Township, MI 48316

Dear Ms. Cole:

Attached is the Licensing Study Report for the above referenced facility. Due to one or more rule violations, a written corrective action plan is required. The corrective action plan is due 15 days from the date of this letter and must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. If you fail to submit an acceptable corrective action plan, disciplinary action will result.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (810) 787-7031.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "J. DeMuyne". The signature is written in a cursive style with a light blue highlight behind it.

Jennifer DeMuyne, Licensing Consultant
Bureau of Community and Health Systems
4809 Clio Road
Flint, MI 48504
(586) 256-1005

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC500019815

Licensee Name: Childtime Childcare, Inc.

Licensee Address: Suite 100
21333 Haggerty Road
Novi, MI 48375

Licensee Telephone #: (586) 781-8680

Licensee/Designee: April Cole, Designee

Name of Facility: Childtime Children's Center

Facility Address: 5959 24 Mile Road
Shelby Township, MI 48316

Facility Telephone #: (586) 781-8680

Original Issuance Date:

Capacity: 100

Age Range: Ages Birth Thru 12 years

Program Components: TRANSPORTATION
PRESCHOOL
SCHOOL AGE
INFANT/TODDLER
FOOD SERVICE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 11/08/2018
 Date of Environmental Health Inspection: Pending
 Date of Fire Safety Inspection: 12/12/2016
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: 2009

		No. of Records Reviewed	
No. of children enrolled in care	76	15	
No. of staff employed	15	15	
No. of volunteers	0	0	
No. of children present at time of inspection	48		
No. of staff present at time of inspection	13		
No. of volunteers present at time of inspection	0		
No. of children interviewed/observed	48		
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>	
	Program Director	<input checked="" type="checkbox"/>	
	Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: The facility is a stand alone building in Shelby. The only room (s) that are not approved as child care space are the main office including the kitchen.

Approved Program Director: Jennifer Buechel

Approved Central Administrator: None

Approved Variances: None

Key Indicator Inspection: No

DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8122

Lead caregiver qualifications; responsibilities.

(3) At least 1 lead caregiver shall be assigned to each group of children in self-contained or well-defined space and shall be present and providing care in the assigned group in the following manner:

(a) Full time for programs operating less than 6 continuous hours.

The facility does not have two lead caregivers for the infant and Pre-K rooms.

R 400.8128

Health of staff and volunteers.

Evidence that all staff members and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis, verified within 1 year before employment or volunteering, shall be kept on file at the center.

One caregiver did not have TB results on file at the time of the renewal inspection.

R 400.8143

Children's records.

(6) Within 30 days of initial attendance, 1 of the following shall be obtained and kept on file and accessible in the center:

(c) For preschoolers: A physical evaluation performed within the preceding year signed by a licensed health care provider. Any restrictions shall be noted.

There were four missing children's health care records from their files at the time of inspection.

R 400.8173

Equipment.

(3) Play equipment, materials, and furniture, shall be all of the following:

(b) Safe, clean, and in good repair.

In the Pre-K room I observed play equipment to be damaged and in need of repair- Play refrigerator had broken handles

causing a sharp surface , chairs with ripped covers exposing stuffing and particle board.

R 400.8179

Program.

(2) A center shall implement a program plan which includes daily learning experiences appropriate to the developmental level of the children. Experiences shall be designed to develop all of the following:

- (a) Physical development.
- (b) Social development
- (c) Emotional development
- (d) Cognitive development

During the inspection I observed that programming in the Pre K room was not implemented providing children with appropriate developmental experiences promoting the above development areas.

R 400.8380

Maintenance of premises.

(7) Light fixtures, vent covers, wall-mounted fans, and similar equipment attached to walls and ceilings shall be easily cleanable and maintained in good repair.

I observed the ceiling vents in the facility to be clogged with dust and debris.

R 400.8730

Safety equipment in motor vehicles.

(2) Any motor vehicle with a manufacturer's rated seating capacity of more than 10 occupants used to transport children shall carry both of the following additional safety equipment:

- (b) Fire extinguisher of dry chemical type rated not less than 2A-10BC mounted in an accessible place in the driver's compartment. The fire extinguisher shall be inspected and maintained in accordance with NFPA-10. The fire extinguisher shall bear a tag indicating the last date of inspection or service and the initials of the person who performed the inspection or service.

During the inspection I observed the fire extinguisher in one of the transportation buses was not the required sized 2A-10BC per the rule.

III. RECOMMENDATION

Upon receipt of an acceptable corrective action plan I recommend the license be renewed.



11/13/18

Jennifer DeMuyneck
Licensing Consultant

Date