



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

March 12, 2018

Joellen Drallette
Drallette Enterprises Inc.
2711 Nighthawk Ave.
Schoolcraft, MI 49087

RE: License #: DC390314864
Bullfrogs and Butterflies Christian Preschool
5904 South 12th St.
Portage, MI 49024

Dear Ms. Drallette:

Your Child Care Center license is renewed. It is valid only at your present address and is nontransferable. If you move, please notify us at least 30 days in advance.

You will be receiving the license in the mail. Please review it for accuracy.

Attached is the Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. You have submitted an acceptable written corrective action plan covering the violations cited in the report. Therefore, your license is renewed.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (616) 356-0183.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in blue ink, appearing to read "Tiara McKay".

Tiara McKay, Licensing Consultant
Child Care Licensing Division
322 E. Stockbridge Avenue
Kalamazoo, MI 49001
(269) 615-5758

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC390314864
Licensee Name:	Drallette Enterprises Inc.
Licensee Address:	2711 Nighthawk Ave. Schoolcraft, MI 49087
Licensee Telephone #:	N/A
Licensee/Designee:	Joellen Drallette, Designee
Name of Facility:	Bullfrogs and Butterflies Christian Preschool
Facility Address:	5904 South 12th St. Portage, MI 49024
Facility Telephone #:	(269) 488-2120
Original Issuance Date:	12/13/2011
Capacity:	99
Age Range:	Ages 3 years 6 months Thru 12 years
Program Components:	GSRP TRANSPORTATION PRESCHOOL SCHOOL AGE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 03/01/2018
 Date of Environmental Health Inspection: 12/15/2017
 Date of Fire Safety Inspection: Due 07/2018
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: 06/16/2014

		No. of Records Reviewed
No. of children enrolled in care	85	10
No. of staff employed	12	10
No. of volunteers	0	0
No. of children present at time of inspection	64	
No. of staff present at time of inspection	9	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	64	
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>
	Program Director	<input type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: The entire building, excluding the staff office, is approved for child use. This includes the Swan Room, the Salamander Room, the Dragonfly Room, and the Firefly Room.

Approved Program Director: Program director approval is pending.

Approved Central Administrator: None

Approved Variances: None

Key Indicator Inspection: No

DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8110

Licensee.

(4) There shall be a licensing notebook on the premises which includes all licensing inspection and special investigation reports and related corrective action plans since May 28, 2010 and a summary sheet outlining the documents contained in the notebook. The notebook shall be made available to parents and prospective parents at all times during the center's normal hours of operation.

The licensing notebook was missing the special investigation report dated 08/15/2013.

R 400.8113

Program director qualifications; responsibilities.

(9) Early childhood program directors shall meet 1 of the following qualifications:

(a) Bachelor's degree or higher in early childhood education or child development.

(b) Bachelor's degree or higher in a child-related field with 18 semester hours in early childhood education or child development and 480 hours of experience.

(c) Associate's degree in early childhood education or child development with 18 semester hours in early childhood education or child development and 480 hours of experience.

(d) Montessori credential with 18 semester hours in early childhood education or child development and 960 hours of experience.

(e) Valid child development associate credential with 18 semester hours in early childhood education or child development and 960 hours of experience.

(f) Sixty semester hours with 18 semester hours in early childhood education or child development and 1920 hours of experience.

Proposed program director credentials and clearance requests were not submitted to the department.

R 400.8131

Professional development requirements.

(5) An on-going professional development plan shall be developed and implemented to include all the training and professional development required by the child care center administrative rules.

The professional development plan does not address new staff orientation, trainings on emergency procedures, child abuse/neglect reporting procedures, blood borne pathogen training, CPR and first aid training, and the topics that should be addressed for the 16 annual clock hours of training.

R 400.8131 Professional development requirements.

(7) All program directors, lead caregivers, and at least 1 caregiver on duty in the center at all times in programs serving preschool age children and younger shall have current first aid and infant, child, and adult CPR training.

Two of four lead caregivers do not have current CPR certification.

R 400.8143 Children's records.

(1) At the time of the child's initial attendance, the center shall obtain a child information card, using a form provided by the department or a comparable substitute, completed and signed by the parent, and the center shall keep it on file and accessible in the center.

Ten child information cards were reviewed. Of the 10, six were missing information. Missing information included date of admission, preferred hospital, and allergy information.

R 400.8143 Children's records.

(6) Within 30 days of initial attendance, 1 of the following shall be obtained and kept on file and accessible in the center:

(c) For preschoolers: A physical evaluation performed within the preceding year signed by a licensed health care provider. Any restrictions shall be noted.

Of the 10 children's files reviewed, one was missing a physical evaluation.

R 400.8146 Information provided to parents.

(1) A center shall provide a written information packet to each parent enrolling a child that includes at least all of the following:

(a) Criteria for admission and withdrawal.

The written information packet for parents does not include a policy for when a parent withdraws a child from the center.

R 400.8146 Information provided to parents.

(2) Written documentation that the parent received the written information packet as required by subrule (1) of this rule shall be kept on file at the center.

Of the ten children's files reviewed, two did not include written documentation that the parent received the written information packet.

R 400.8152 Medication; administrative procedures.

(8) Topical nonprescription medication, including, but not limited to sunscreen and insect repellent, requires written parental authorization annually.

There was no verification that the center had obtained annual written parental permission to administer sunscreen.

R 400.8155 Child accidents and incidents; child and staff illness.

(5) A policy detailing when children, staff, and volunteers will be excluded from child care due to illness shall be developed and implemented.

The exclusion policy does not include volunteers.

R 400.8161 Emergency procedures.

(1) Written procedures for the care of children and staff for each of the following emergencies shall be developed and implemented:

(c) Other natural or man-made disasters.

A written procedure has not been developed and implemented for natural or man-made disasters.

R 400.8176 Sleeping equipment.

(1) All bedding and sleeping equipment shall be appropriate for the child; be clean, comfortable, and safe; and be in good repair.

Sleeping mats have small rips and tears at the corners and on the sides.

R 400.8545

Fire extinguishers.

(3) Fire extinguishers shall be properly mounted, inspected, and maintained in accordance with NFPA-10. The fire extinguisher shall bear a tag indicating the last date of inspection or service and the initials of the person who performed the inspection or service.

Fire extinguishers are not being inspected on a monthly basis and initialed with the date of inspection.

A corrective action plan was requested and approved on 03/01/2018. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

III. RECOMMENDATION

I recommend issuance of a regular license to this child care center.



03/12/2018

Tiara McKay
Licensing Consultant

Date